

MINUTES
BLUNDELL ELEMENTARY PAC MEETING
Friday, June 7, 2024 @ 1:00PM

1. Attendance - (Principal + 6 parents + guest incoming principal)

Principal: Joanne Rooney
 Incoming Principal: Benita Bahd
 Chair: Joyce Lee (Isaac - Mr Burghall, Elaina - Ms Bella, Evelyn – Ms Casado)
 Treasurer: Winnie Kwok (Simon - Mr Dennis, Hannah – Ms Xiao, Becca - Ms Lam)
 Secretary: Gloria Ma (Andrew – Mr Burghall, JoJo – Ms O’Connell)
 Hot Lunch Coordinator: Shay Rokach-Penn (Libby – Mr Burghall)
 Hitomi Tanaka Fukuoka – Mio (Ms Hong)
 Lin Pan - Quentin (Mr Burghall) Darwin (Ms David)

2. Review of minutes from meeting on April 12, 2024

- Motion to accept minutes with corrections (if any)
 1st motion: Joyce, 2nd motion: Winnie

4. Treasurer’s Report by Winnie

- TD: \$34,760 current account
- MunchaLunch: \$17,427 profit
- TOTAL= \$19,466.33
- Approx profits for the year = \$15,334.09
- BMO gaming grant: \$1961.38

Budget vs Actual spend

Budget Vs. Actual spend		BUDGET	ACTUAL	Difference	
Classroom subsidy					
	Secretary	\$150.00	\$178.49	-\$28.49	
	Teacher	\$3,150.00	\$2,254.99	\$895.01	
	EA	\$550.00	\$172.73	\$377.27	
Field trip		\$2,500.00	\$2,131.13	\$368.87	
Winter activity		\$1,300.00	\$1,237.92	\$62.08	*Richmond Neighbourhood grant
Summer activity		\$1,400.00	\$1,530.00	-\$130.00	bus rental to Centennial beach
Treats		\$700.00	\$410.20	\$289.80	Halloween and sports day snacks
Grade 7 graduation		\$700.00	\$140.00	\$560.00	
Operations		\$70.00	\$254.20	-\$184.20	plates, labels, gloves, masks
Munch a lunch		\$224.00	\$224.00	\$0.00	
teacher appreciation lunch		\$400.00			yet to spend
ipad lease		\$2,500.00	\$0.00	\$2,500.00	
Misc expense		\$1,000.00	\$212.79	\$787.21	canopy

(detailed, long report available here:

https://docs.google.com/spreadsheets/d/1mxCF40QhfWp2WVmj9H3Izb9q7_MoXwGC9kURuj5qDw/edit?usp=sharing)

- 1st motion: Joyce, 2nd motion: Gloria

5. Welcome to Kindergarten Event

- Kids love the snacks
- Quiet group of kindergarteners this year
- Agreed that we will continue to support this event next school year

6. Staff Appreciation Lunch - Tuesday, June 11

- Gloria will work with Sushi Han to order (total \$400 to spend for approx 40 teachers)
- Gloria will ask parents to volunteer to contribute to the lunch
- Hitomi, Lin and Winnie will be onsite to help set up at 11am
- Gloria will come by at the end of the day to clean up
- A copy of volunteers signed up:

Blundell Staff & Teacher Appreciation Potluck Lunch

Thank you for volunteering to prepare/bring food for our Staff & Teacher Lunch.

The PAC will supply large sushi trays. Any extra food is appreciated!

Label any bowls or containers with your name so that we know who to return them to.

Please bring enough for 8-10 people (total staff: 40 people)

Date: Tuesday, June 11, 2024

Drop-off: Blundell staff room

Time: Anytime before 11:30

DRINKS (juice, soda, coffee etc)

	Name	Drink
1	Gloria	Bubly canned pop (x12)
2	Joyce	Juice
3	Corinna	Coconut Water (2x 1L)
4		
5		

MAINS (pasta, rice, pizza, sandwiches etc)

	Name	Food item
1	PAC	6-7 large sushi trays (+ karaage, edamame)
2	Angela	Chicken wings
3	Pam Gee	3 Large pizzas (Chipole chicken, hawaiian, and veggie)
4	Marguerite	Fried rice
5	Joyce	Chicken curry

SIDES (salad, fruit tray, cheese, appetizers etc)		
	Name	Food item
1	Ramiza Kool	Caesar Salad and Green Salad
2	Sam Mao	Watermelon
3	Michelle Lai	Cherries
4		
5		
SNACKS (chips, crackers, munchies etc)		
	Name	Food item
1	Winnie	Cheddar & caramel popcorn
2	Meg	Tortilla chips
3		
4		
5		
DESSERTS (baked goods, sweets etc)		
	Name	Food item
1	Janie	Donuts
2	April	Cheese cake.
3	Riyon	Chocolates and sweets
4	Lin	Timbits
5		

7. Principal's Report

- **Welcome to K:** event went well; kids loved the snacks
- **Parking lot:** church parking lot will continue to be available next school year
- **Sports Day:** Pokemon theme; next Wednesday will be run-through
- **June 21** – Grade 7 farewell with photos in the morning; lunch in the afternoon
- **June 24** – Recognition assembly; and staff coming and going; PAC will be invited
- **June 25** – immunizations for K and grade 6
- **June 27** – last day of school for kids
- 50 families on the affordability fund through Feeding Futures; 5 kids on subsidy for \$1800 so we will look at this next year and possibly make adjustments

Staffing update

- Mr Dennis will be leaving
- Ms Rekhi will be leaving
- Ms Vandeventer will be leaving
- Ms David will not be doing k-1; will be going to prep
- Ms Hong to 6/7; Mr Burghall to 6/7; Mr Ozeer will continue in 6/7
- Positions to fill: teacher K/1 and 4/5

8. Brief discussion about camp trips for Grade 6/7

- Ms Bahd indicated that her current school did a camp
- 67 students to Elephantstone
- \$3000 to rent the bus ride to the camp
- Cost approx \$350 per student for 3 days and 2 nights

9. Sports Day

- Shay will buy hot dogs, buns, enough to make approx. 600
- 10am cooking time
- Deliver to divisions 8,9,10
- Chips and juice boxes go to the classrooms
- Older divisions will pick up in the gym
 - 12 - 12:45pm - Lunch
 - 1:15 - 1:30pm - final clean up and return to classes
- Volunteers need to come by 10am to cook
- Freezies shift starts at 12:45pm

10. Centennial Beach

- All parents need to drive themselves; cannot go on the bus
- Some staff may stay behind to set up for the grad
- Thursday, June 20
- 6 school buses are confirmed; day starts at 9:30am and buses must return to the school by 1:30pm
- Permission forms should go home soon

11. Ipad purchase and payment

- District is aware that 17 of 30 I pads are broken; and the charging tips were broken within 3 months
- PAC and school will split the cost 50/50. The School has already paid for 2023-24. Email confirmation from the school board below with payment schedule until 2028:

From: Colleen Litz <colleenlitz@sd38.bc.ca>
Sent: Friday, June 7, 2024 9:39 AM
To: Joanne Rooney <jrooney@sd38.bc.ca>
Cc: Robert Laing <rlaing@sd38.bc.ca>
Subject: iPad Lease Costs - Blundell

Hi Joanne,

We realized there was an error in the cost calculation. Please find below the corrected amounts that will be charged to your account for this technology lease.

Order: 30 iPad 10.9" 10th Gen Touch ID 64GB

2023-2024 School Year	1 quarter (April – June)	\$1,206.76
2024-2025 School Year	4 quarters (Jan – Dec)	\$4,827.05
2025-2026 School Year	4 quarters (Jan – Dec)	\$4,827.05
2026-2027 School Year	4 quarters (Jan – Dec)	\$4,827.05
2027-2028 School Year	3 quarters (Jan – March)	\$3,620.29
Total	16 quarters = 48 month lease	\$17,779.20

iPad cases and cables were purchased and funds will be transferred from account GL 270-000-78401-000-210 and charged to your current year (2023-2024) budget:

Quantity	Device	Case Purchase	Cables for Cart Purchase
30	iPad Cases & Cables	\$ 442.77	\$ 150.00

Please save this email for future reference.

Thank you,

Colleen Litz
Education Office
Richmond School District No. 38
7811 Granville Ave., Richmond, BC, V6Y 3E3

12. Voting for PAC Executives 2024 - 25

1. Gloria nominated Joyce Lee for Chairperson; Winnie seconded

- a. 6 in favour; 0 opposed; 0 abstained
 - b. Joyce was elected chairperson for 2024-25
2. Gloria nominated Winnie Kwok for Treasurer; Joyce seconded
 - a. 6 in favour; 0 opposed; 0 abstained
 - b. Winnie was elected Treasurer for 2024-25
3. Gloria nominated Shay Rokach-Penn for Hot Food Coordinator; Joyce seconded
 - a. 6 in favour; 0 opposed; 0 abstained
 - b. Shay was elected Hot Food Coordinator for 2024-25
4. Joyce nominated Gloria Ma for Secretary; Winnie seconded
 - a. 6 in favour; 0 opposed; 0 abstained
 - b. Gloria was elected Secretary for 2024-25
5. Gloria nominated Hitomi for Snack Food Coordinator; Joyce seconded
 - a. 6 in favour; 0 opposed; 0 abstained
 - b. Hitimoi was elected Snack Food Coordinator for 2024-25
6. Gloria nominated Lin for Volunteer Coordinator; Joyce seconded
 - a. 6 in favour; 0 opposed; 0 abstained
 - b. Lin was elected Volunteer Coordinator for 2024-25

13. September 27 for next meeting

14. Closing meeting

- The meeting ended at 2:47pm